

TOLLAND HIGH SCHOOL BOOSTER CLUB REQUEST FOR TEACHER, DEPARTMENT & CLUB FUNDS

The THS Booster Club has approved the following for the 2019-2020 school year:

(Please submit for reimbursements by May 11, 2020)

- **\$50 reimbursement** for each teacher/staff to use for books, classroom materials, etc.
 - **\$100 reimbursement** for each After School Club to use for supplies, etc.
 - **\$200 reimbursement** for each Department to use for supplies, etc.
- (principal's signature needed)**

Please complete this form, attach your receipts, and leave it in the Booster Club mailbox in the office. **If you have any questions, please contact Dawn Gaylord (Treasurer) at dawngaylord92@gmail.com.** Thank you!

Teacher/Staff Member's Name: _____

Name of After School Club: _____

Total Amount of receipts: _____

DEPARTMENT FUNDS REQUEST INFORMATION:

Date: _____ Chairperson's Approval _____

Teacher/Staff Name: _____

Department: _____

Amount Requested: _____

Funds Needed For (assembly, classroom equipment): _____

Date Of Activity (If Applicable): _____

Check Should Be Made Payable To: _____

Principal's Approval: _____

For Booster Club Use Only: Check # _____ Date: _____